

Performance Evaluation Position - Form Guide

	Code	Description	Review Form To Use
Executive Leadership	PRES1	PRES- Chief Executive Office	01 - Executive Leadership
Observance of Core Principles	VPADM1	VP of Administration	01 - Executive Leadership
Community Representative	VPPR1	VP of Marketing & PR	01 - Executive Leadership
Organizational Accountability	VP RTP1	VP of Retail	01 - Executive Leadership
Executive Leadership Skills	VPE&T1	VP of VCS	01 - Executive Leadership
Management Skills	COORC1	Director of Community Employment Svcs	02 - Directors
Job Duties	DSDIR1	Director of Donor Services	02 - Directors
Professional Expectations	DIRFM	Director of Facilities & Mai	02 - Directors
Directors	DNDLM1	Director of Operations	02 - Directors
Observance of Core Principles	DIREOD	Director of Organizational Development	02 - Directors
Department Representative	DREPS1	Director of Program Development	02 - Directors
Organizational Accountability	DIRRM1	Director of Risk Mgmt & Safety	02 - Directors
Director Skills	TSCOD1	Director of Vocational Services	02 - Directors
Job Duties	DPDQA1	Director of Workforce Development	02 - Directors
Professional Expectations	SRTAL1	Senior Director of HR & Talent	02 - Directors
Management Staff	SRDRR1	Senior Director of Retail DG	02 - Directors
Observance of Core Principles	DRRTS1	Area Retail Director	02 - Directors
Department Representative	CONTL1	Controller	02 - Directors
Organizational Accountability	BTINT1	Best Program Coordinator	03 - Management Staff
Management Skills	CCPMGR	Career Connections Coordinat	03 - Management Staff
Job Duties	COORD1	Coordinator Job Connection	03 - Management Staff
Professional Expectations	CMPMG1	Coordinator Project Compass	03 - Management Staff
Specialist Staff	DGMGR1	Donated Goods Manager	03 - Management Staff
Observance of Core Principles	DELDAT	Donation Express Lead Attend	03 - Management Staff
Department Representative	DEMGR1	Donation Express Manager	03 - Management Staff
Organizational Accountability	FMTMG1	Facility Maintenance Manager	03 - Management Staff
Specialist Staff Skills	GENMA1	General Manager	03 - Management Staff
Job Duties	GGPRM1	GoodGuides Program Coordinat	03 - Management Staff
Professional Expectations	HRMGR1	HR Manager	03 - Management Staff
	HSNCM1	HSN Case Manager	03 - Management Staff
Support Staff	LPMGR1	Loss Prevention Manager	03 - Management Staff
Observance of Core Principles	MNSE1	MoneySense Program Coordinat	03 - Management Staff
Department Representative	OPMGR1	Operations Manager	03 - Management Staff
Organizational Accountability	ORTMGR	Organizational Training Mana	03 - Management Staff
Support Staff Skills	PRGMG1	Program Coordinator	03 - Management Staff
Job Duties	QAMGR1	Quality Assurance Mgr	03 - Management Staff
Professional Expectations	RETMGR	Retail Training Manager	03 - Management Staff
Business Operations	SPPMGR	Special Projects Manager	03 - Management Staff
Observance of Core Principles	TRNMG1	Transportation Manager	03 - Management Staff
Department Representative	VLCOR1	Volunteer Coordinator	03 - Management Staff
Organizational Accountability	WELCOR	Wellness Coordinator	03 - Management Staff
Business Operations Staff Skills	ASMGR1	Assistant Manager	03 - Management Staff
Job Duties	NGSUP1	New Goods Supervisor	03 - Management Staff
Professional Expectations	PDSUP1	Production Supervisor	03 - Management Staff
	RTOPA1	Retail Operations Assistant	03 - Management Staff
	SUPVR1	Supervisor	03 - Management Staff
	TXSUP1	Textile Supervisor	03 - Management Staff
	3RDKY1	Third Key Holder	03 - Management Staff
	ACTAS1	Accounts Payable Specialist	04 - Specialist Staff
	ADMSE1	Administrative Assistant	04 - Specialist Staff
	BENSP1	Benefits Specialist	04 - Specialist Staff
	CAENSP	Career Enhancement Specialis	04 - Specialist Staff
	CCPSPE	Career Specialist for CC Pro	04 - Specialist Staff
	CORSP1	Community Outreach Specialis	04 - Specialist Staff
	CSWLA	Community Service Liason	04 - Specialist Staff

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COMPI1	Computer Training Instructor	04 - Specialist Staff
EMPS1	Employment Specialist	04 - Specialist Staff
HRGEN1	HR Generalist	04 - Specialist Staff
JPS1	Job Placement Specialist	04 - Specialist Staff
LFSKL1	Life Skills Instructor	04 - Specialist Staff
LPINV1	Loss Prevention Investigator	04 - Specialist Staff
CRAS1	Marketing Specialist	04 - Specialist Staff
FNED1	Money Sense Financial Educat	04 - Specialist Staff
PAYSP1	Payroll Specialist	04 - Specialist Staff
PGMSP1	Program Specialist	04 - Specialist Staff
CMPAS1	Program Specialist Proj. Com	04 - Specialist Staff
RISK1	Risk Management Specialist	04 - Specialist Staff
T&RSP1	Talent & Retention Specialis	04 - Specialist Staff
VCSPE1	Vocational Specialist	04 - Specialist Staff
EMCOC1	Vocational Trainer	04 - Specialist Staff
BTASS1	BEST Program Assistant	05 - Support Staff
DATAE1	Data Entry Clerk	05 - Support Staff
EXCSE1	Executive Assistant	05 - Support Staff
HRASS1	HR Assistant	05 - Support Staff
HRASFD	HR Clerk	05 - Support Staff
TRAST1	OD & Training Assistant	05 - Support Staff
OPSEC1	Operations Secretary	05 - Support Staff
RECEP1	Receptionist	05 - Support Staff
RTSEC1	Retail Assistant	05 - Support Staff
VPSEC1	VCS Department Secretary	05 - Support Staff
BALER1	Baler	06 - Donated Goods
COLDW1	Contract Lead Worker	06 - Donated Goods
CUST1	Custodian	06 - Donated Goods
ECMPS1	DL E-Commerce Packer - Shipp	06 - Donated Goods
ECOM1	DL E-Commerce Specialist	06 - Donated Goods
PROCS1	DL Processor	06 - Donated Goods
ADCAT1	Donation Attendant	06 - Donated Goods
DRVHL1	Driver Helper	06 - Donated Goods
EBLST1	E-BOOKS Lister	06 - Donated Goods
ECYTE1	E-Cycle Technician	06 - Donated Goods
HGSUP1	Hard Goods Supervisor	06 - Donated Goods
ATEND1	In Store Donation Attendant	06 - Donated Goods
LCUST1	Lead Custodian	06 - Donated Goods
DRLD1	Lead Driver	06 - Donated Goods
MAINT1	Maintenance I	06 - Donated Goods
MAINT2	Maintenance II	06 - Donated Goods
CPTX1	Process Textiles	06 - Donated Goods
CPHAR1	Processor Hard Goods	06 - Donated Goods
CPNG1	Processor New Goods	06 - Donated Goods
CSHER1	Store Cashier	06 - Donated Goods
CLERK1	Store Clerk	06 - Donated Goods
DRVR1	Truck Driver	06 - Donated Goods